

# KLCEI Employment Application

An Equal Opportunity Employer  
Today's Date \_\_\_\_\_

Personal Information				
Last Name	Legal First Name (no nicknames or abbreviations)	Middle Name		
Home Phone Number (Include Area Code) (    )		Work Phone Number (Include Area Code) (    )		
Present Address (Number and Street, or P.O. Box)	City or Town	County	State	Zip Code
Permanent Address (Number and Street, or P.O. Box)	City or Town	County	State	Zip Code
For what type(s) of position(s) are you applying (Teacher, Assistant Teacher, other)				
Are you under the age of 18? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Are you presently authorized to work in the United States on a full-time basis? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Will you now or in the future require sponsorship for employment visa status (e.g., H1-B)? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Security Data				
<p><b>Please read the following questions carefully. If you answer "No" to these questions, and a criminal background check reveals an undisclosed conviction, it will be grounds for rejection of your application and/or termination of your employment.</b></p> <p><b>In the past seven years, have you been released from prison or convicted of any crime, whether a felony or misdemeanor?</b> Include convictions for which you paid a fine, received a suspended sentence, pleaded guilty or nolo contendere (no contest) and/or were incarcerated. Do not include minor motor vehicle violations and convictions that have been annulled, expunged, sealed or pardoned by a court.</p> <p style="text-align: center;"><input type="checkbox"/> Yes*    <input type="checkbox"/> No</p> <p><b>Have you ever been convicted of any criminal felony involving dishonesty or breach of trust or been convicted of an offense under Section 320603 of the Violent Crime Control and Law Enforcement Act of 1994, 18 U.S.C., Sec. 1033?</b></p> <p style="text-align: center;"><input type="checkbox"/> Yes*    <input type="checkbox"/> No</p> <p><small>*If YES, please attach sheet explaining the circumstances of the conviction(s), including date, nature, town/city and state of each offense, disposition and any other information you want to bring to our attention. A YES answer will not automatically bar you from employment. All relevant facts and circumstances will be considered in relation to the position(s) for which you are applying.</small></p>				

Education and Training					
	School Name and Location	Highest academic year completed in each category	Degree, diploma or certificate and major/minor	Did you graduate?	GPA
High School		9 10 11 12		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> GED	
College or University		13 14 15 16		<input type="checkbox"/> Yes <input type="checkbox"/> No	
College or University		13 14 15 16		<input type="checkbox"/> Yes <input type="checkbox"/> No	
College or University		17 18 19 20		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		Yr./mos. attended			
Other		_____ years _____ months		<input type="checkbox"/> Yes <input type="checkbox"/> No	

